



## Centralized platform for professional project management and effective task and document management





















A project seldom exists all by itself. Various tasks, the search for documentation in its current version and always a high amount of effort to obtain an overview of the status across all projects – does this sound familiar to you?

In an environment with many projects, using Alight.target as a project management platform ensures security in the project development, clarity and transparency, centralized availability of all project-relevant information and the best possible support of their project teams with internal and external team members. This creates an essential basis for efficient collaboration.

### Alight.target guarantees using the foundation of Microsoft SharePoint

- Great usability and therefore high user acceptance
- Very good integration of all Microsoft applications
- Simple and safe operation in the extranet
- Easy connectivity with external systems such as ERP / CRM
- A future-proof investment

Projects can be grouped into various subject areas or external partners/customers and, using traffic light controls, can provide status information overviews at various detail levels.

Title	Overall Traffic Light	Project Type	Project Status	Project Manager	Activities	Milestone	Time Required	Scope / Quality	Budget / Resources	Start Date	GoLive Date
2-Implementation SharePoint intranet	... 	Agile Implementation	In Progress	Nicole Bergmann						4/6/2018	4/26/2018
4-Internal IT Support 	... 	Support	In Progress	Nicole Bergmann						1/1/2018	
6-Produkt Research and Development 	... 	Feasibility Study	Open	Ralf Kuhn						9/4/2018	8/31/2019

The display of each project uses traffic light controls, manually set by the project manager and automatically calculated traffic light controls.

Project managers and other interest groups have easy access to status information and thereby also the information about which projects require assistance. This greatly facilitates the management of many parallel projects and makes conditions conducive for proactive action.

*"For us as project support providers, the overall control and documentation of customer projects is a core competency of the company. Therefore, our PM-tool based on Alight.target is the central business platform for all activities of our project employees, as well as the collaboration with our customers." According to Markus Leuter, Board of Directors KUMAVISION AG*

Alight.target provides well thought-out functionalities, overviews and simple usability.

For example, beginning with the creation of a project, user rolls are automatically provided and preconfigured project plans, activities and document templates, based on the project type, are created. This saves the users a lot of time and provides them with essential standardized contents for a secure project execution, right from the start.

Roll-based cockpits conveniently summarize the relevant data for the various user groups.

Projects (red/yellow) (3) Subprojects (red/yellow) (1) Milestone (6) Open Critical Activities (4) Open Activities (not assigned) (4) Activities (overdue) (3)												
new item or edit this list												
ID	Content Type	Status	Activity Title	Responsible	Time Needed (hrs)	Scheduled Completion Date (confirmed)	Scheduled Completion Date (desired)	Next Appointment	Accountable external	Classification	Subproject	Priority (confirmed)
12	Development Task	30-to be checked internally	Reset Password	Administrator							MS Outlook	1-Emergency / High
11	Development Task	0-open	Perform market analysis	Ralf Kuhn		11/30/2018	11/30/2018	7/9/2018	nkraus@gmx.de		General	2-Critical / Medium
10	Development Task	10-in progress	Create project plan containing all sub projects	Nicole Bergmann		10/18/2018	10/1/2018	6/20/2018		Planning	Project Management	2-Critical / Medium
7	Task	10-in progress	Prepare workshop	Nicole Bergmann		4/5/2018	4/5/2018		nkraus@gmx.de		General	3-Uncritical / Low

Projects are made up of many different activities whose timely and complete execution are critical for every successful project. Our activates ensure that responsibility is clearly defined and contents can be recorded, searched for and found in a structured fashion.

Documents are stored in SharePoint document libraries and are able to be linked directly to the activities.

My open Activities								
Customer	Customer No.	Project	ID	Status	Activity Title	Content Type	Priority (confirmed)	Scheduled Completion Date (desired)
008 Kauai Estates	0110	2-Implementation SharePoint intranet	7	10-in progress	Prepare workshop	Task	3-Uncritical / Low	05.04.2018
008 Kauai Estates	0110	2-Implementation SharePoint intranet	10	10-in progress	Create project plan containing all sub projects	Development Task	2-Critical / Medium	01.10.2018
008 Kauai Estates	0110	2-Implementation SharePoint intranet	11	0-open	Perform market analysis	Development Task	2-Critical / Medium	30.11.2018
008 Kauai Estates	0110	2-Implementation SharePoint intranet	12	30-to be checked internally	Reset Password	Development Task	1-Emergency / High	
008 Kauai Estates	0110	3-Migration	6	0-open	Perform project delivery and project briefing	Task	---	

Alight.target combines effective task and document management with the integrated project management components, such as, traffic light controls, project planning and a set of project management templates based on classical and agile project methods. With this, all project participants are optimally supported in the project work and this provides additional transparency and security to your projects.

In order to use Alight.target perfectly within your company, experienced project managers accompany the implementation into your project culture.

Is this solution possible a perfect fit for you? We would love the opportunity to present Alight.target to you in detail, and to answer any questions that you may have.

## Alight Consulting GmbH

The Alight Consulting GmbH company enables you to implement sustainable solutions for employees, customers, interested parties and partners in the area of Microsoft SharePoint. To be able to accomplish this goal, our consultants with their vast technical know-how and experience with projects in the field of large and mid-sized companies, will be available to you.

### Contact

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